

<b>ADMINISTRATIVE CONTEST RULES</b>					
<b>SR. NO</b>	<b>PARTICULARS</b>		<b>MARKS</b>	<b>FREQUENCY</b>	<b>TOTAL</b>
<b>A : CLUB REPORTS</b>					
A01	Submission of WMM Reports so as to reach on or before the end of the same Month to LCI Website		75	Every Month	900
A02	Submission of Administrative Report on or before 5th of succeeding Month through District Website (Refer NOTE Below ) (Also refer B - 10 )		50	Every Month	600
A03	Submission of Activity Report along with Photographs, Newspaper Clippings before the end of the same Month through LCI Website ( Refer NOTE Below )		50	Every Month	600
A04	Submission of Annual Activity Report through WMM Report on or before 26-06-2017 to International President with a Copy to District Governor		100	Once	100
<b>A : CLUB CONTESTS</b>					
A05	Participating in Scrap Book Contest at the District Conference as per Rules		150	Once	150
A06	Participating in Photo Contest at District Conference as per Rules		100	Once	100
A07	Participating in Club Circular Contest at District Conference as per Rules		75	Once	75
A08	Participating in Quarterly Club Bulletin Contest at District Conference as per Rules		50	Once	50
<b>A : CLUB INFORMATION</b>					
A09	Submission of Names, Addresses, Photographs of new President, Secretary, Treasurer 1st Vice President to District Public Relation Officer before 15 - 06 - 2016 (Marks to be claimed in July 2016)		50	Once	50
A10	Submission of latest Mailing list with full details of all Club Members with Telephone Numbers / Emails to District Governor on or before 30-06-2016		50	Once	50
A11	Submission of DG Questionnaire to District Governor, One Month before his scheduled visit.		50	Once	50
A12	Submission of Names, Addresses & other Details of Club Officers for the Year 2017-2018 in Form PU 101 through WMM Report with a Copy to District Governor and District Governor (Elect) up to 15-05-2017		50	Once	50
NOTES	a) Submission of any Report without requisite Proof will not be considered for contest.				
	b) Each submission should be with a single proof only.				
<b>B : CLUB ADMINISTRATION AND MEETINGS</b>					
B01	Conducting one General Meeting every Month or as per "Your Club Your Way"		25	Every Month	300
B02	Conducting one General Meeting every Month (with Informative Lecture on any Subject )		50	Every Month	600
B03	Conducting one Board Meeting every Month		40	Every Month	480
B04	Conducting Club Picnic		100	Once	100

B05	Celebrating Club Charter Anniversary and Honoring Charter Members		50	Once	50
B06	Publication of Quarterly Club Bulletin		50	Four	200
B07	Maintaining Attendance Book and Minute Book for General Meetings (Marks to be claimed after Verification by District Governor during his Visit)		100	Once	100
B08	Club Installation to be held before 31st July, 2016		100	Once	100
B09	Appointing various Administrative Committees under the leadership of Vice Presidents and reporting the same		75	Once	75
B10	Conducting Joint Meeting / Activity with other Lions Clubs and submission of Report with proof on or before 5th Day of succeeding Month		75	Two	150
B11	Maintaining Attendance Book and Minutes Book for Board Meeting (Marks to be claimed after verification by District Governor during his visit)		100	Once	100
B12	Participation of President, Secretary and Treasurer in Contest conducted by the District for the Multiple Awards for 2016-17		50	Once	150
B13	Preparing and Presenting a File of the President, Secretary, Treasurer, Cabinet Officer & Club for Multiple Awards and appearing for interview at Multiple Convention for 2016-17 (As per Rules)		150	Five	750
B14	Winning of Club / Individual Multiple Awards in Multiple Convention 2016-17		200	Five	1000
B15	Coordinating with PDG, DG, VDG's to conduct Orientation Meeting specially for new Members of Club at Regional level		50	Two	100
B16	Implementation of Lions Quest Programme in Schools by providing Books for minimum 50 Students		200	Two	400
B17	Sponsoring Teachers / Lions for Lions Quest Teachers Training Workshop		150	Thirty	4500

### C : INTERNATIONAL DUES

	<b>International Dues:(Demand Draft should be in the name of "The International Association of Lions Clubs" payable at Mumbai with a Xerox Copy of the same to District Governor OR remit online</b>				
C01	Payment of Half Yearly Dues on or before 31st August 2016		100	Once	100
C02	Payment of Half Yearly Dues on or before 15th August 2016 (Bonus Marks)		50	Once	50
C03	Payment of Second Half Yearly Dues on or before 31st January 2017		100	Once	100
C04	Payment of Second Half Yearly Dues on or before 15th January, 2017 (Bonus Marks)		50	Once	50
C05	Payment of full Yearly Dues on or before 15th August 2016		300	Once	300

### C : DISTRICT DUES

	<b>District Dues should be pai in the name of "The International Association of Lions Clubs District 323-D1" and Payable at Kudal</b>				
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C06	Payment on or before 31st August 2016		75	Once	75
C07	Payment on or before 15th August 2016(Bonus Marks)		25	Once	75
C08	Payment of New Member's Entrance Fees and District Dues on or before 31st December 2016		50	Once	50
C09	Payment of New Members Entrance Fees and District Dues after 31st December, 2016 but on or before 28th February 2017		25	Once	25
C10	Payment of New Members Entrance Fees and District Dues for the Members added between 01/03/2017 and 31/05/2017 (Marks to be claimed in May 2017 Report)		50	Once	50
<b>D : FINANCE AND ACCOUNTS</b>					
D01	Submission of Budget for 2016 - 2017 duly approved by Board to Headquarter (Along with Administrative Report of August, 2016)		50	Once	50
D02	Submission of Audited Accounts for 2015 - 2016 on or before 30th September 2016 to Headquarter		100	Once	100
D03	Submission of Finance Reports of Administrative and Activity Accounts (Bank) of every Quarter with WMM Reports of September 2016, December 2016, March 2017 and June 2017 to Headquarter		50	Four	200
D04	Arranging Major Fund Raising programme and depositing the amount in Activity Account (Bank) (For every Multiple of Rs.25000/- )		50	Five	250
D05	Payments for registration of President, Secretary, Treasurer and/or any other Club Members (other than Cabinet Officers) at least 5 Days before District Events		25	No Limit	No Limit
D06	Formation / Continuation of Club Trust (Marks to be claimed in WMM Report of May 2017)		100	Once	100
<b>E : ATTENDANCE AT DISTRICT EVENTS</b>					
E01	Registered Attendance of PST, 1st VP and Coordinator-Lions Quest, Centennial Celebration and Swatchh Bharat at PST Learning (2016-2017)		100	Per Person	700
E02	Registered Attendance of PST, 1st VP & Chairman - Lions Quest at District Cabinet Installation		100	Per Person	500
E03	Registered Attendance of PST & 1st VP at Residential Leadership Seminar		100	Per Person	400
E04	Registered Attendance of PST & 1st VP at Regional Conference		50	Per Person	200
E05	Registered Attendance of PST & 1st VP at Zone Social		25	Per Person	100
E06	Registered Attendance of PST & 1st VP at Annual District Conference		100	Per Person	400
E07	Registered Attendance of PST & 1st VP to the Three Zone Meetings (Zone Advisory Meetings)		50	Per Person	600
E08	Registered Attendance for Club Members other than PST & 1st VP for each of the above Events except Zone Advisory Meeting		25	Per Person	No Limit

E09	Registered Attendance of New Lion Members to District Residential Leadership Seminar (Members reported from 01-07-2016 onwards)		100	Per Person	No Limit
E10	Registered Attendance of Club Members at Multiple Convention		150	Per Person	No Limit
E11	Registered Attendance of Club Members at Area Forum 2016 - 2017, Colombo (Sri Lanka)		200	Per Person	No Limit
E12	Registered Attendance of Club Members other than D.G and His Spouse at International Convention 2016 (Marks to be claimed in July 2016)		300	Per Person	No Limit
E13	Registered Attendance for District Tour		100	Per Person	No Limit
NOTE	PST means President, Secretary, Treasurer and VP means Vice President				
<b>F : CLUB MEMBERSHIP GROWTH AND RETENTION</b>					
F01	Sponsoring New Lions Clubs		250	No Limit	No Limit
F02	Starting New Branch Clubs		100	No Limit	No Limit
F03	Starting New LEO Clubs		150	No Limit	No Limit
F04	Converting Lioness Club into Lions Club		200	Once	200
F05	Converting Lioness Member into Lion Member		150	No Limit	No Limit
F06	Adding Member		100	No Limit	No Limit
F07	Adding Women Members		125	No Limit	No Limit
F08	<b>Droppage of every Member (Marks will be deducted )</b>		<b>-150</b>	No Limit	No Limit
F09	Clubs having Membership below 20 on 30-06-2016 increasing up to 20 on or before 30-06-2017		125	Per Member	No Limit
F10	Maintaining the Membership as on 30-06-2016 up to 30-06-2017 with or without increase		200	Once	200
<b>G : VISIT OF DISTRICT OFFICER TO THE CLUB AND FUNCTIONS</b>					
G01	First visit of Zone Chairman in 1st Half up to 31st December 2016		50	Once	50
G02	Second Visit of Zone Chairman in 2nd Half before District Conference		50	Once	50
G03	Visit of Region Chairman before Region Conference		100	Once	100
G04	Visit of Concerencd District Chairman other than from Home Club for related Activity		75	Four	300
G05	Arranging Public Function in city (other than General Meeting)		100	Two	200
<b>H: VISIT OF DISTRICT GOVERNOR TO THE CLUB</b>					
H01	Finalization of Date & Time before 31-10-2016		25	Once	25
H02	Arranging before District Conference		100	Once	100
H03	Evaluation with respect to Attendance, Protocol, Time Management		100	Once	100

H04	Presentation of Club Records - Statement of Accounts, Attendance Book, Minutes Book etc.		50	Once	50
H05	Arranging Service Activity / Public Function		100	Once	100
<b>I : DAYS / MONTHS TO BE OBSERVED WITH RELATED ACTIVITY</b>					
I01	Doctors Day /Chartered Accountants day	1st July	25	Once	25
I02	Independence Day	15th August	50	Once	50
I03	Teachers Day	5th September	25	Once	25
I04	Adult Literacy Day	8th September	25	Once	25
I05	Cancer Day	13th September	25	Once	25
I06	World Tourism Day	27th September	25	Once	25
I07	Voluntary Blood Donation Day	1st October	25	Once	25
I08	Gandhi & Shastri Jayanti	2nd October	50	Once	50
I09	Service week with various Service Activities	2nd to 8th October	50	Seven	350
I10	World Service Day	8th October	25	Once	25
I11	World Blind Day	15th October	25	Seven	50
I12	World Sight First Day	11th November	25	Once	25
I13	Children's Day / World Diabetes Day	14th November	25	Once	25
I14	Past President Month	November	50	Once	50
I15	AIDS Awareness Day	1st December	25	Once	25
I16	International Handicapped Day	3rd December	25	Once	25
I17	Melvin Jones Birthday	13th January	50	Once	50
I18	Rededication Month	January	50	Once	50
I19	World Peace Day	24th January	25	Once	25
I20	Republic Day	26th January	50	Once	50

I21	Past District Governor's Month	February	75	Once	75
I22	Marathi Rajbhasha Day	27th Febuary	25	Once	25
I23	World Women's Day	8th March	25	Once	25
I24	World Consumer Day	15th March	25	Once	25
I25	District Governor's Month	March	100	Once	100
I26	World Health Day	7th April	25	Once	25
I27	Indian Red Cross Day	8th May	25	Once	25
I28	Helen Kellar Day, Melvin Jones Death Anniversary	1st Jun	50	Once	50
I29	World Environment Day	5th Jun	25	Once	25
I30	World Eye Donaion Day	10th June	25	Once	25
Note	The above be Supported by requisite Proofs of related Activity				
<b>J : CONTRIBUTIONS / SUBSCRIPTIONS</b>					
J 01	Sponsoring a Page of Maharashtra Lion (Rs 500/-)		50	No Limit	No Limit
J 02	Issuing an Advertisement in Maharashtra Lion (Rs. 1000/-)		75	No Limit	No Limit
J 03	Sponsoring a Page of District Directory (Rs. 500/- )		50	No Limit	No Limit
J 04	Issuing an Advertisement in District Directory (Quarter Page B&W)		100	No Limit	No Limit
J 05	Issuing an Advertisement in District Directory ( Half Page B&W )		250	No Limit	No Limit
J 06	Issuing an Advertisement in District Directory (Full Page B&W)		600	No Limit	No Limit
J 07	Issuing an Advertisement in District Directory (Full Page Colour)		750	No Limit	No Limit
J 08	Contribution to DG Fund ( For every Rs.500/- )		50	No Limit	No Limit
J 09	Contribution to LCIF (For every Rs.1000/-)		75	No Limit	No Limit
J 10	Sponsoring a Member for District Fellowship		250	Per Person	No Limit
J 11	Sponsoring a Member for MJF		1000	Per Person	No Limit